

**Absence Note**

05/15/2011

Dear \_\_\_\_\_

My name is \_\_\_\_\_. My child's name is \_\_\_\_\_.

He/she was will be absent from school today because he/she is \_\_\_\_\_.

He/she will return to school \_\_\_\_\_.

Please call me at \_\_\_\_\_ if you have any questions.

Sincerely,

\_\_\_\_\_